

Legend:  
AGENDA - green  
MINUTES - white  
ATTACHMENTS - blue  
RESOLUTIONS - yellow

**HOUSING AUTHORITY OF THE CITY OF NORMAN  
BOARD OF COMMISSIONERS  
REGULAR BOARD MEETING**

**(Board Member Lunch 12:00pm-12:30pm in Executive Office)**

**Administration/Resident Initiatives Building  
Conference Room  
(Handicap Accessible)  
700 North Berry Road  
Norman, Oklahoma 73069**

**AGENDA**

**NOVEMBER 15, 2021  
12:30 p.m.**

**Board of Commissioners**

<b>Chairman</b>	<b>Jeff Cummins</b>
<b>Vice-Chairperson</b>	<b>Marianne Ratliff</b>
<b>Commissioner</b>	<b>Rick McKinney</b>
<b>Commissioner</b>	<b>Paul Austin</b>
<b>Commissioner</b>	<b>Lee Lawrence</b>

***It is the policy of the Housing Authority of the City of Norman that no person or groups of persons shall on the grounds of race, color, religion, ancestry, national origin, age, place of birth, sex, sexual orientation, gender identity or expression, familial status, marital status, including marriage to a person of the same sex, disability, retaliation, or genetic information, be excluded from participation in, be denied the benefits of, or otherwise subjected to discrimination in employment activities or in all programs, services, or activities administered by the Housing Authority of the City of Norman, its recipients, sub-recipients, and contractors. In the event of any comments, complaints, modifications, accommodations, alternative formats and services regarding accessibility or inclusion, please contact us at 405-329-0933 x 313. To better serve you, five (5) business days' advance notice is preferred.***

**ITEM            1.     ROLL CALL**

**ITEM            2.     PLEDGE OF ALLEGIANCE LED BY COMMISSIONER LAWRENCE.**

**ITEM            3.     APPROVAL OF AGENDA**

**ACTION REQUESTED:** A motion to approve the Agenda for the November 15, 2021, Regular Board Meeting, as presented.

**ACTION TAKEN:** \_\_\_\_\_

**ITEM            4.     CONSENT DOCKET**

**INFORMATION:**

This Item is placed on the Agenda so that the Board, by unanimous consent, can designate those routine Agenda Items that they wish to be approved or acknowledged by one motion. If any Item proposed does not meet with approval of all Board Members, that Item will be heard in regular order. Staff recommends that Items 5 thru 8 to be placed on the Consent Docket.

**ACTION REQUESTED:** A motion to place Items 5 thru 8 on the Consent Docket to be approved by one motion.

**ACTION TAKEN:** \_\_\_\_\_

**ITEM            5.     APPROVAL OF MINUTES FROM SEPTEMBER 13, 2021, REGULAR BOARD MEETING.**

**ACTION REQUESTED:** A motion to approve the minutes from the September 13, 2021, Regular Board Meeting, as presented.

**ACTION TAKEN:** \_\_\_\_\_

- ITEM            6.        CONSIDERATION OF FINANCIAL STATEMENTS FOR AUGUST 2021, AND ROUTINE CLAIMS AND CREDIT CARD EXPENSE FOR OCTOBER, 2021.**

**ACTION REQUESTED:**    Approve as presented.

**ACTION TAKEN:** \_\_\_\_\_

- ITEM            7.        ADMINISTRATIVE REPORT FOR THE MONTH OF OCTOBER, 2021.**

**ACTION REQUESTED:**    No action necessary.

**ACTION TAKEN:** \_\_\_\_\_

- ITEM            8.        RATIFICATION OF AWARD TO HERITAGE HILLS FOR STORM REPAIR AT PUBLIC HOUSING UNITS.**

**ACTION REQUESTED:**    Approve as presented.

**ACTION TAKEN:** \_\_\_\_\_

- ITEM            9.        RECOGNITION OF EMPLOYEE OF THE QUARTER ENDING 9/30/2021**

**ACTION REQUESTED:**    No action necessary.

**ACTION TAKEN:** \_\_\_\_\_

- ITEM            10.       CONSIDERATION OF RESOLUTION NUMBER NHA 21-22-006, TO AMEND THE LOW RENT ADDMISSION AND OCCUPANCY POLICY MODIFYING THE LOW RENT FLAT RENT SCHEDULE.**

**ACTION REQUESTED:**    Approve as presented.

**ACTION TAKEN:** \_\_\_\_\_

- ITEM            11.       CONSIDERATION OF RESOLUTION NUMBER NHA 21-22-008, A RESOLUTION TO REVISE THE NHA PERSONNEL POLICY REGARDING NEPOTISM AND CLARIFY OF RELATIONSHIPS.**

**ACTION REQUESTED:**    Approve as presented.

**ACTION TAKEN:** \_\_\_\_\_

**ITEM            12.    EXECUTIVE SESSION TO DISCUSS YEAR END INCENTIVES,  
EXECUTIVE DIRECTOR'S EMPLOYMENT CONTRACT, AND THE  
IMPACT OF THE NELROD STUDY.**

**ACTION REQUESTED:**    A motion to go into executive session.

**ACTION TAKEN:** \_\_\_\_\_

**ITEM            13.    OPEN SESSION.**

**ACTION REQUESTED:**    A motion to conclude executive session and go  
into open session.

**ACTION TAKEN:** \_\_\_\_\_

**ITEM            14.    APPROVAL OF RESOLUTION NUMBER NHA 21-22-009,  
REVISION #1 TO THE LOW RENT BUDGET.**

**ACTION REQUESTED:**    Approve as presented.

**ACTION TAKEN:** \_\_\_\_\_

**ITEM            15.    CONSIDERATION OF RESOLUTION NUMBER NHA 21-22-007, A  
RESOLUTION TO REVISE THE ORGANIZATIONAL CHART,  
ADDITION OF A LEASING ASSISTANT POSITION, AND REVISED  
ADMINISTRATIVE ASSISTANT POSITION DESCRIPTION.**

**ACTION REQUESTED:**    Approve as presented.

**ACTION TAKEN:** \_\_\_\_\_

**ITEM            16.    AWARD OF YEAR END INCENTIVES.**

**ACTION REQUESTED:**    As desired by the Board.

**ACTION TAKEN:** \_\_\_\_\_

**ITEM            17.    RENEWAL OF EXECUTIVE DIRECTOR'S EMPLOYMENT CONTRACT.**

**ACTION REQUESTED:**    As desired by the Board.

**ACTION TAKEN:** \_\_\_\_\_

**ITEM            18.    NEW BUSINESS**

**ACTION REQUESTED:**    As desired by the Board.

**ACTION TAKEN:** \_\_\_\_\_

**ITEM            19.    RECOGNITION OF VISITORS**

**ACTION REQUESTED:**    As desired by the Board.

**ACTION TAKEN:** \_\_\_\_\_

**ITEM            20.    COMMISSIONER'S COMMENTS**

**INFORMATION:**

This item appears on the Authority's Agenda for the Board to make comments and to afford an opportunity for citizens to address the Board.

**ACTION REQUESTED:**    As desired by the Board.

**ACTION TAKEN:** \_\_\_\_\_

**ITEM            21.    ADJOURNMENT**

**ACTION REQUESTED:**    A motion to adjourn the November 15, 2021,  
Regular Board Meeting.

**ACTION TAKEN:** \_\_\_\_\_

**TIME ADJOURNED:** \_\_\_\_\_

**NEXT BOARD MEETING – MONDAY, JANUARY 24, 2022 @ 12:30 PM (REGULAR)**